

MEMORANDUM

To: The Charlottesville-Albemarle Metropolitan Planning Organization Committees
From: Gorjan Gjorgjievski, Regional Planner II, CA-MPO
Date: December 2, 2025
Subject: CA-MPO FY24-27 Transportation Improvement Program (TIP) Administrative Modifications

Purpose:

The purpose of this memorandum is to inform the CA-MPO Committees of three administrative modification requests: CAT0003 (Charlottesville Area Transit Replacement – Rolling Stock), 110381 (Emmet Street Streetscape GARVEE Debt Service), and ASI001 (Autism Sanctuary Paratransit Vehicles). These adjustments are presented for informational purposes only and do not require formal action by the CA-MPO Policy Board.

Summary of Administrative Adjustments to CAT0003:

The requested modification reflects updated guidance and revised funding allocations from the Federal Transit Administration (FTA). MPO staff initially worked with CAT to incorporate these adjustments in September and are processing an adjustment to correct discrepancies identified in a previous committee meeting. Total funding for the project is not changing; it is only being shifted between years.

New Table:

	Previous Funding	FY2024	FY2025	FY2026	FY2027	Total FY2024-FY2027		
TIP ID:	CAT0003	Title: Replacement - Rolling Stock				Recipient:	Charlottesville Area Transit	
FTA 5339	898	1,059	955	577	641	FTA 5339	3,232	
State	2,180	2,571	1,256	1,401	2,622	State	7,850	
Local	128	151	74	82	155	Local	462	
Year Total	3,206	3,781	2,285	2,060	3,418	Year Total	11,544	
Description:	Adjustment #24: \$183,000 is moved from FY2024 to FY2025, and \$255,000 is moved back from FY2027. FY2026 and FY2027 are modified to accommodate the changes in FY2024 and FY2025. These changes will allow CAT to purchase Rolling Stock to support its fixed route operations.							

Old Table:

	Previous Funding	FY2024	FY2025	FY2026	FY2027	Total FY2024-FY2027		
TIP ID:	CAT0003	Title: Replacement - Rolling Stock				Recipient:	Charlottesville Area Transit	
FTA 5339	898	1,059	955	577	26	FTA 5339	2,617	
State	2,180	2,571	1,256	1,401	62	State	5,290	
Local	128	151	74	82	4	Local	311	
Year Total	3,206	3,781	2,285	2,060	92	Year Total	8,218	
Description:	Adjustment #16: Decrease in total funding from FY24-FY27 by \$3,326,000 from which \$615,000 federal 5339, \$2,560,000 state, and \$151,000 local funding bringing the total to \$8,218,000.							

Summary of Administrative Adjustments to the Emmet St. Streetscape Debt Service Project:

The administrative modification for the Emmet Streetscape project pertains to GARVEE Bond funding and reflects a restructured repayment schedule for funds used on the project. Delays in project implementation have extended the project timeline, necessitating this update to ensure the TIP accurately reflects the revised financial structure.

New Table:

UPC NO	110381	SCOPE				
SYSTEM	Urban	JURISDICTION	Charlottesville	OVERSIGHT	NFO	
PROJECT	#HB2.FY17 EMMET ST. STR SCAPE & INTSECT GARVEE DEBT SERVICE			ADMIN BY	VDOT	
DESCRIPTION						
PROGRAM NOTE	FFY26-01 STIP ADJ - release \$245,132 (AC-NHPP), release \$388,578 (ACC-NHPP) & add \$159,881 (NHPP), release \$425,266 (AC-NHPP) FFY26, release \$217,891 (ACC-NHPP) FFY27 Corresponding CN UPC 109551					
ROUTE/STREET	0000			TOTAL COST		
	FUNDING SOURCE	MATCH	FY24	FY25	FY26	FY27
PE	Federal – AC CONVERSION	\$0	\$0	\$0	\$0	\$138,602
	Federal – NHS/NHPP	\$0	\$199,407	\$360,268	\$159,881	\$0
PE	TOTAL	\$0	\$199,407	\$360,268	\$159,881	\$138,602
PE AC	Federal - AC	\$0	\$2,424,098	\$215,081	(\$425,266)	\$0
MPO Notes	Adjustment #25: The administrative modification entry pertains to GARVEE Bond funding and reflects a restructuring of the repayment schedule for the funds used on the Emmet Streetscape project. Project delays have extended the overall project timeline, necessitating this update.					

Old Table:

UPC NO	110381	SCOPE				
SYSTEM	Urban	JURISDICTION	Charlottesville	SYSTEM	Urban	
PROJECT	#HB2.FY17 EMMET ST. STR SCAPE & INTSECT GARVEE DEBT SERVICE			ADMIN BY	VDOT	
DESCRIPTION						
PROGRAM NOTE	FFY25-01 STIP ADJ - release \$182,756 (NHPP) FFY24, release \$200,287 (ACC-NHPP) FFY25, add an additional \$39,400 (ACC-NHPP) FFY26, add an additional \$40,061 (ACC-NHPP) FFY27					
ROUTE/STREET	0000			TOTAL COST		
	FUNDING SOURCE	MATCH	FY24		FUNDING SOURCE	MATCH
PE	Federal – AC CONVERSION	\$0	\$0	PE	Federal – AC CONVERSION	\$0
	Federal – NHS/NHPP	\$0	\$199,407		Federal – NHS/NHPP	\$0
PE	TOTAL	\$0	\$199,407	PE	TOTAL	\$0

PE AC	Federal - AC	\$0	\$2,424,098	PE AC	Federal - AC	\$0	
MPO Notes		Adjustment 10. The project is behind schedule which reduced the amount of money that we were borrowing. Therefore, the interest payments were reduced, allowing the release of the federal obligations for FY24 and FY25.					

Summary of Administrative Adjustments to ASI001:

The requested administrative modification comes from DRPT and reflects updated guidance and revised funding allocations from the Federal Transit Administration (FTA). For the ASI001 project, \$126,000 of federal 5310 funding is reallocated from FY25 to FY26.

New Table:

	Previous Funding	FY2024	FY2025	FY2026	FY2027	Total FY2024-FY2027		
TIP ID:	ASI001	Title: Paratransit Vehicles						
FTA 5310	-	-	-	126	-	FTA 5310	126	
State	-	-	-	20	-	State	20	
Local	-	-	-	20	-	Local	20	
Year Total	-	-	-	166	-	Total	166	
Description:	Adjustment #26 ASI001. Reallocate \$126,000 Federal 5310 funding, \$20,000 state, and \$20,000 local funding from FY25 to FY26.							

Old Table:

	Previous Funding	FY2024	FY2025	FY2026	FY2027	Total FY2024-FY2027		
TIP ID:	ASI001	Title: Paratransit Vehicles						
FTA 5310	-	-	126	-	-	FTA 5310	159	
State	-	-	20	-	-	State	20	
Local	-	-	20	-	-	Local	20	
Year Total	-	-	166	-	-	Total	239	
Description:	Adjustment #15 ASI001. Decrease of \$33,000 FY25 5310 FTA funding from the Autism Sanctuary Inc. (ASI001) project, due to updated funding information received from FTA.							

Please feel free to reach out if you have any questions or would like additional details.

Sincerely,

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 Regional Planner II
 Thomas Jefferson Planning District Commission
 Charlottesville-Albemarle MPO